

Workshop, Town of Manheim, October 6, 2015 at 7:00pm

MEMBERS PRESENT

Supervisor John Haughton
Councilman Frederick Doerrer
Councilman Peter Jaikin
Councilman Kevin Snell
Councilman Rodney Swartz

OTHERS PRESENT

Attorney Kenneth Ayers
David Jaquay, Mayor Lyon

Supervisor Haughton called the meeting to order at 7:00PM., roll call was taken and the pledge of allegiance was recited.

The purpose of the workshop is to review the 9 proposals to conduct A Feasibility Study for the Formation of a Town wide Fire District received by the board at their September 22, 2015 board meeting. The costs ranged from \$3,275.00 to \$74,000.00 and all were deemed complete.

Attorney Ayers lead the board through a comprehensive comparison review of all the proposals.

Benzo Consulting (\$74,000.00) proposed a 5 month completion schedule; their expertise seems to lean more toward successfully obtaining grant funds than doing consolidation of fire services.

CGR Promising Solutions (\$55,000.00) proposed a February, 2016 completion; they cited experience in fire department mergers and consolidations.

Emergency Preparedness Solutions, LLC (\$39,860.00) proposed a January 1, 2016 completion date; they cited previous experience in consolidations. There was no mention of involving the public in the process.

Emergency Services Consulting International (\$29,806.00) proposed a 6 month completion schedule; they have previous experience in consolidations. Their scope of work includes a lot of public involvement, including surveys and questionnaires for town residents to fill out during a community meeting.

Fitch & Associates (\$49,500.00) proposed a 6 month completion schedule; they have ample experience in this field and state that public participation varies across communities

G&G Process Services, Inc. (\$3,275.00) could complete in 30 days. This proposal was very vague; citing no references.

Management Advisory Group International, Inc. (\$64,395.00) completion date within 4 months; their experience involves projects of a much large scope than what is involved here.

Matrix Consulting Group (\$40,000.00) proposes to conduct project in 16 calendar weeks; they have done a lot of fire studies and have just completed one in RI. There was no mention of public participation in the proposal.

Summit Lake Consulting LLC (\$29,966.00) anticipates submission of final report 120 days; most recently they did a feasibility study for six departments in Herkimer County. There was no mention of public involvement.

The Board feels it is important that the public be included in the process.

Attorney Ayers will get clarification on a couple of items and he and Supervisor Haughton will call some of the references listed. The board hopes to be able to make a decision at the October 13, 2016 board meeting.

A Motion was made to adjourn at 8:40P.M. by Councilman Doerrer and seconded by Councilman Snell. Ayes All

Respectfully Submitted,

Marie Gressler,
Town Clerk