

**Town of Manheim Board Meeting March 26, 2016 at 7:00pm**

**MEMBERS PRESENT**

**OTHERS PRESENT**

Supervisor John Haughton  
Councilman Frederick Doerrerr  
Councilman Peter Jaikin  
Councilman Kevin Snell  
Councilman Rodney Swartz

Carl Stallman

Supervisor Haughton called the meeting to order at 7:00PM., roll call was taken and the pledge of allegiance was recited.

**A Motion** was made by Councilman Jaikin and was seconded by Councilman Doerrerr to accept the minutes of the April 12, 2016 board meeting. Ayes All

The board reviewed the zoning and building fee changes proposed by the planning board. Supervisor Haughton thanked the planning board members for all their work done on coming up with the new schedule of fees. The following resolution was proposed, seconded and adopted:

**RESOLUTION NO. 27 of 2016  
Dated: April 26, 2016**

**RESOLUTION ADOPTING FEE SCHEUDLE for Zoning, Land Use and Zoning Enforcement Applications, Permits and Reviews**

MOTION made by Councilman Peter Jaikin, seconded by Councilman Kevin Snell

**WHEREAS**, the Town Board of the Town of Manheim reviewed the existing fee schedule in connection with the fees associated with applications, permits, and reviews of certain zoning, land use and zoning enforcement matters; and,

**WHEREAS**, the Manheim Town Board requested the Town Planning Board to review the current fee schedule and to make recommendations regarding fees for applications, permits, and reviews of certain zoning matters to offset and reimburse the Town and its Boards and Departments for the cost of reviewing applications, issuing permits and conducting the reviews required by the Zoning Ordinance, state and local law, or otherwise deemed necessary; and,

**WHEREAS**, the Planning Board reviewed the current fee schedule, and after gathering information and holding a workshop, made recommendations to the Town Board; and,

**WHEREAS**, the Town Board has received and accepted the recommendations of the Planning Board with regard to the fee schedule to be established in connection with applications for permits and reviews of certain land use and zoning enforcement matters,

**Now Therefore Be It RESOLVED**, the Town Board approves and accepts the recommendations of the Planning Board in connection with the fee schedule for certain applications, permits and reviews of zoning, land use and enforcement matters; and,

**Be It Further RESOLVED** that the fee schedule for applications, permits, and reviews of certain zoning matters to offset and reimburse the Town and its Boards and Departments for the cost of reviewing applications, issuing permits and conducting the reviews required by the Zoning Ordinance, state and local law, or otherwise deemed necessary attached hereto and made a part hereof, is hereby adopted and shall take effect ten days after the publication of a copy, summary or abstract of the Amendment.

Roll Call Vote:

John Haughton, Supervisor	Aye X	Nay _____
Peter Jaikin, Councilmember	Aye X	Nay _____
Frederick Doerrerr, Councilmember	Aye X	Nay _____
Kevin Snell, Councilmember	Aye X	Nay _____
Rodney Swartz, Councilmember	Aye X	Nay _____

IN WITNESS WHEREOF, I have affixed my name as secretary and clerk on this 26<sup>th</sup> day of April, 2016

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Marie Gressler, Town Clerk

**TOWN OF MANHEIM**  
**FEES FOR IMPLEMENTATION OF CONSTRUCTION CODE \***

(Not including electrical inspections)

No permit required---separate freestanding buildings of 0 to 140 square feet.

HOMES---\$.15 per square foot

ADDITIONS---\$.20 per square foot or \$25.00 minimum (for additions under the minimum size---Zoning Permit fee is included in the building permit fee of \$25.00 minimum)

GARAGES---Utility/storage--\$.15 per square foot or \$25.00 minimum

DECKS AND PORCHES---\$.15 per square foot

MOBILE HOMES---\$150.00 each, Replacement Mobile Home \$75.00.

INDUSTRIAL AND COMMERCIAL---\$.25 per square foot.

BUILDING PERMIT RENEWAL---\$25.00

DEMOLITION---Commercial \$50.00 for first story and \$35.00 for each additional story  
Residential \$35.00  
\$25.00

Agricultural

INSTALLING INGROUND SWIMMING POOLS---\$50.00, ABOVE GROUND SWIMMING POOLS---\$25.00 (Zoning Permit fee included in this amount)

REMODELING---\$.15 per square foot or \$25.00 Minimum

PLAN REVIEW--- (no permit requested) 50% of permit cost.

CERTIFICATE OF OCCUPANCY---No charge with Permit

TEMPORARY CERTIFICATE OF OCCUPANCY--- \$25.00

SEPTIC SYSTEMS---\$25.00 each (no zoning permit required)

CHIMNEY INSPECTIONS---\$25.00 fee, OUT DOOR FURNACES---\$25.00

COMMERCIAL WIND TURBINES (SEQR required) ---\$10.00 per foot of height

CELL TOWERS, METEOROLOGY TOWERS---\$10.00 per foot of height

RESIDENTIAL WIND TURBINES--\$5.00 per foot of height

All Wind Energy Facilities are governed under Local Law #1 of 2006

RESIDENTIAL SOLAR---\$50.00

COMMERCIAL SOLAR PROJECTS---Special Use Permit Required--\$250.00 per acre plus \*\*all fees and costs incurred by the town during the permitting process (SEQR required)

Any non-emergency inspections requested outside of established business hours by appointment will be billed at the rate of \$25.00 per hour (minimum of 2 hours) in addition to permit fee.

Enforcement of the Town Zoning Ordinance will include additional fees for non-compliance. If work is commenced prior to an appropriate permit being issued, the application fee will be doubled and further sanctions may be imposed.

ZONING FEE---\$10.00 if project conforms to zoning ordinance

USE/AREA VARIANCE (RESIDENTIAL) ---\$100.00

USE/AREA VARIANCE (COMMERCIAL) ---\$200.00 plus \$130.00 for each meeting of the planning board and zoning board of appeals and \*\*all fees and costs incurred by the town during the permitting process (SEQR required)

SPECIAL USE PERMIT (RESIDENTIAL) ---\$100.00

SPECIAL USE PERMIT (COMMERCIAL) ---\$200.00 plus \$130.00 for each meeting of the planning board and zoning board of appeals and  
\*\*all fees and costs incurred by the town during the permitting process (SEQR required)

SEQR – short form - \$300.00

SEQR – long form - \$900.00

\* See Resolution #27 of 2016 entitled “Resolution adopting Fee Schedule for Zoning, Land Use and Zoning Enforcement Applications, Permits and Reviews” dated April 26, 2016, effective April 26, 2016 attached hereto.

\*\* Fees and Costs incurred by the Town: The applicant/developer shall reimburse the Town for all costs for professional services, including but not limited to engineering and legal fees, incurred by the Town associated with the application, permit or review by the Zoning Ordinance, state and local law, or as deemed necessary by the Town in connection with such application, permit, or review. See Resolution #25 of 2016 entitled “Resolution that the town Amend the Zoning Ordinance with Regard to Establishing a Fee Schedule for Permits, Applications and Reviews” dated April 12, 2016, effective April 25, 2016 attached hereto.

### **PUBLIC COMMENT PERIOD**

None

### **SUPERINTENDENT’S REPORT**

Carl said that the plow truck purchased from the Town of Newport is here and he wanted to thank the town board for their support in getting it.

Rick Beacraft has gone back to the County for the summer.

Bob and Larry have finished grading the roads and are taking some time off.

Suit-Kote sealed the Lyons Road and crack sealed the parking lot.

We received Sunrise Construction’s proof of insurance so Carl will contact them to start the west wall project.

### **OLD BUSINESS**

Solar Workshop: Supervisor Haughton would like all board members who are able to attend the June 9, 2016 solar workshop at MVCC.

Fire District: Supervisor Haughton reported that the advisory committee met April 25<sup>th</sup>. Attorney Ayers was able to answer all their questions. Bob Griffin volunteered to put together a spread sheet of department expenses for the last year. They plan to meet again May 17<sup>th</sup>. And hopefully hold the public hearing to vote on establishing the district on June 1<sup>st</sup>.

### **NEW BUSINESS**

The town received a total of \$148,969.00 in snow plowing revenue this year which is \$3969.00 over what was budgeted to receive.

The town received \$42,529.61 in this quarter’s sale tax disbursement. \$52,249.11 is still needed for Highway DB to meet what was budgeted to receive.

**A Motion** was made to adjourn by Councilman Doerrer with a second by Councilman Snell at 8:10pm. Ayes All

Respectfully Submitted

Marie Gressler